

**IN THE GLENDALE CITY COURT  
COUNTY OF MARICOPA, STATE OF ARIZONA**

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<b>IN THE MATTER OF LIMITING COURT OPERATIONS DURING A PUBLIC HEALTH EMERGENCY</b>	) ) ) ) )	<b>ADMINISTRATIVE ORDER No. 2020 - 010</b>
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Due to concern for the spread of COVID-19 in the general population, the Governor of the State of Arizona has declared a statewide emergency. Additionally, the Arizona Supreme Court has issued Administrative Orders No. 2020-47 and 2020-48 authorizing limitations of court operations during a public health emergency.

Therefore, to avoid as many as possible all in-person proceedings in the Glendale City Court to the greatest extent possible consistent with core constitutional rights,

IT IS ORDERED as follows:

- (a) All jury trials currently scheduled are reset for 8 weeks to resume May 21, 2020. All persons summoned for jury duty during this period are excused.
- (b) All out of custody arraignments are continued for 8 weeks to resume May 11, 2020. Defendants may request to be arraigned telephonically.
- (c) All post arraignment non-trial settings for out of custody defendants currently scheduled for March 23, 2020 through May 11, 2020 are continued for eight weeks.
- (d) Beginning March 23, 2020, any case continued from arraignment will not be scheduled prior to May 11, 2020.
- (e) All non-jury trials for out of custody defendants currently scheduled for March 23, 2020 through May 11, 2020 are vacated and will be reset for a status conference after May 11, 2020.
- (f) All civil hearings currently scheduled for March 23 2020 through May 11, 2020 are continued for eight weeks.
- (g) For all criminal cases subject to this Order, time is excluded for the purpose of calculating time under Rules 8 and 27, *Rules of Criminal Procedure*, between March 23, 2020 and May 11, 2020,

- subject to further direction of the Arizona Supreme Court.
- (h) All in custody defendants will be seen within 24 hours and all in custody defendants held on bond will be seen according to the Rules of Criminal Procedure time-lines. If an in custody defendant requests a non-jury trial be set, it will be set during this time period preserving victim's rights and those of the defendants. MHC in custody defendants will be set for the next available Wednesday with the appropriate public defender.
  - (i) All Protective Order proceedings will continue with the direction telephonic appearances are encouraged to be utilized where feasible until further notice. Plaintiffs are encouraged to complete all paperwork at [azpoint.azcourts.gov](http://azpoint.azcourts.gov).
  - (j) All persons entering the Court without a scheduled appearance are required to notify the Court of any COVID-19 symptoms or suspected exposure and to refrain from entering the Court.
  - (k) All non-essential functions currently scheduled to be conducted in the Court are cancelled until further notice.
  - (l) All proceedings occurring within the Court are to be conducted in a manner consistent with Center for Disease Control social distancing recommendations until further notice.
  - (m) Open Court is canceled until further notice. Anyone contacting the Court regarding Open Court shall be directed to contact the Court by telephone, email, fax or in writing to address their matter.

IT IS FURTHER ENCOURAGED that all parties continue to work towards the resolution and settlement of the cases subject to this Order.

DATED this 20<sup>th</sup> day of MARCH, 2020



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Judge Elizabeth Finn  
Presiding Judge